

Please use a ballpoint pen to complete this form.

CME ENROLMENT APPLICATION FORM

Please complete this form and fax it to +61 2 9850 8129, or apply online at www.cme.mq.edu.au/onlineapplication.asp

PERSONAL DETAILS

Title: Dr Mr Mrs Ms Miss Other

Family Name:

Given Names:

Date of Birth: / /

Sex: Male Female

Nationality:

Passport Number:

Current Australian Visa: Yes No

Visa expiry: / /

Visa type: Student Visitor Working Holiday

Other:

Current Address (please do not use your agent's address)

Phone Number:

Fax Number:

Email:

Mobile Number:

AGENT DETAILS

Company Name:

Country:

Contact Person:

Company Stamp:

PROGRAM REGISTRATION

Note: Enrolment in a particular course is subject to language assessment.

Please choose the program you are interested in:

- General English
- Academic English
- Academic Writing
- Direct Entry English Program (DEEP)
- English for Business Preparation Program (BPP)
- English for Business and Information Technology (EBIT)
- English for Accounting Preparation Program (APP)
- Translation and Interpreting Preparation Program (TIPP)
- Direct Entry English Fast Track (DEFT)
- English for Business Preparation Program for Finance (BPPF)
- Direct Entry English for International Studies (DEIS)
- Introductory Academic Program (IAP)

Number of weeks of study: 5 10 15 20 25 30 35 40 45 50

Start Date: / /

Finish Date: / /

FUTURE STUDY PLANS IN AUSTRALIA

Are you planning to enter:

- Macquarie University
- Sydney Institute of Business and Technology (SIBT)
- Other institution:
- No plans

If you are planning further study, please attach your Offer Letter and specify the program that you wish to enter (eg. Master of Commerce in Marketing):

ENGLISH LANGUAGE ASSESSMENT

Please attach your IELTS/TOEFL results to this application. For those without an IELTS or TOEFL test result, the CME Offshore Placement Test may be taken. General English students may be tested on arrival.

ACCOMMODATION AND AIRPORT PICKUP

For information about university apartments and on campus residential colleges, go to www.international.mq.edu.au/accommodation

For information about Homestay accommodation, go to www.cme.mq.edu.au/accommodation.html

Free airport pickup is available. Submit your request online at www.international.mq.edu.au/accommodation

Please note that CME does not organise nor recommend the student accommodation listed in these websites and takes no responsibility for it (unless a student is under the age of 18 years, in which case CME complies with the ESOS Act 2007).

PAYMENT DETAILS

Methods of payment will be outlined on the invoice which will be sent to you with your offer of enrolment.

DECLARATION

To be valid, this application form must be signed in English by the student. The agent can not sign on behalf of the student.

I have read and understood, and accept CME's Conditions of Enrolment and CME's Student Code of Behaviour at www.cme.mq.edu.au/policiesandprocedures.html and the Privacy Statement below. I also understand that if I have applied through an education agent or representative as stated on this form, a commission for my enrolment may be paid to this representative by CME.

Sign (in English):

Please print name:

Date: / /

How did you hear about CME:

- Agent CME website Other website
- Advertisement (please specify which advertisement):
- Macquarie University Other:

PRIVACY STATEMENT

Access Macquarie Ltd has collected "personal information" from you. The information is personal information for the purposes of the Privacy Act and Personal Information Protection Act 1998 (the "ACT")

- The purpose of collecting this information is to:
 - Process your application for enrolment;
 - Monitor and maintain a record of your academic achievement (including all information arising from the investigations of misconduct);
 - Plan the provision of educational courses;
 - Monitor and enhance the provision of educational courses;
 - Maintain contact with graduates.
- The intended recipients of the information are:
 - Data service providers engaged by the company from time to time;
 - Any other body which forms part of the company;
 - Macquarie University;
 - OSHC Worldcare;

• Any other educational Institution, including the Sydney Institute of Business and Technology, to which you may apply to do a course and any related entities of the company for the purpose of delivery of the services.

In addition, the company may disclose the information to the Department of Immigration and Citizenship (DIAC) as stated in the National Code of Practice or the ESOS Act 2007.

While the supply of the information by you is voluntary, if you cannot provide or do not wish to provide the information sought, the company may be unable to process your application. If you have already provided information but you have changed your mind and do not want the information used, you may make the application for access or amendment or that any information not be used. You have right of access to, and correction of, the information concerning yourself in accordance with the relevant procedures under the Act. The company is to be regarded as the agency that holds the information. Enquires concerning this matter can be addressed to the Managing Director of the company.